**Director of Children & Youth Ministries**

Grace United Methodist Church

Nashville, IL

<https://www.nashvillegrace.net/employment>

**Position Summary:**

The Director of Children and Youth Ministries will develop and inspire adult volunteers and students to become leaders in the church, community, and world.

**Suggested number of hours per week:** 10-12

**Professional Qualifications:**

* Degree in theology and/or education preferred. (Experience in lieu of education will be considered.)
* Previous experience in church leadership required.
* Proficient knowledge of elementary, middle, and high school Christian Education curriculum.
* The ability to work with adults/guardians in relation to youth and children ministries.
* Excellent organizational skills with attention to detail.
* Ability to bridge generational gaps between older and younger members of the congregation.
* Ability to effectively supervise others and demonstrate positive accountability to those in authority.

**Position Requirements:**

* A professed faith in Jesus Christ as Lord and Savior.
* Personal lifestyle, integrity, and values consistent with visible leadership in the church.
* A passion for learning about and learning with youth and children.
* Ability to recruit and educate adult volunteers.
* Ability to connect with outside youth and children’s organizations/schools to build partnerships.
* Selecting curriculum consistent with United Methodist theology and doctrine.
* Excellent interpersonal and leadership skills, including proactive teamwork, and constructive visioning, planning, encouragement, and conflict management.

**Position Essential Duties (Subject to Change):**

* Develop and implement a youth and children’s ministry within Grace UMC.
* Plan, research, and execute bimonthly Christian education opportunities for middle school to high school-aged youth.
* Plan, research, and execute bimonthly Christian education opportunities for children.
* Manage overall Children and Youth Ministry budgets.

**Position Ancillary Duties:**

* Work with Music Director for seasonal music opportunities with children and youth.
* Attend staff, worship, and church council meetings as needed.
* Present at all Christmas Eve services, Christmas Day (if a Sunday), Ash Wednesday, Holy Thursday, Good Friday, and all Easter Sunday services.
* Perform other duties as assigned.

**Salary commensurate with experience and qualifications.**

**Organization:** Grace United Methodist Church

**Submit Cover Letter & Resume to:** Staff-Parish Relations Committee, jobs.nashvillegrace@gmail.com.

**Additional Questions:** All phone inquiries may be directed to Pastor Leanne Noland at 618.327.8407.